

Workforce Investment Board Subcommittee List

Program Year 2009

WIB: Northwest

If applicable, provide a current list of the Board’s committees and/or task forces along with a summary of the committee’s objectives.

(To Add a row, highlight entire row, copy and paste. To delete a row, highlight entire row, and cut.)

<u>Name of Committee or Task Force</u>	<u>Objective / Purpose of Committee or Task Force</u>
Executive Committee	The Executive Committee sits to conduct WIB business during the months when the WIB is not scheduled to meet or when it is impractical or impossible to call the WIB together. The Executive Committee consists of the four elected officers of the WIB and the elected committee chairs from each of the standing committees.
Legislative/Marketing Committee	<p>The Legislative and Marketing Committees were combined during Program Year 2008. On the legislative side of the Committee the Committee’s role is do develop local legislative priorities that support and enhance the local workforce development system and to share those priorities with local legislators. Committee members also follow-up with legislators on a continuous basis through personal contact, phone calls, e-mail and by letter to keep legislators aware of the local workforce development priorities and to solicit their support on developing issues.</p> <p>On the marketing side, the Committee is responsible for promoting the role of the NWPIC and the WorkForce Center System within the Workforce Service Area. This Committee develops a comprehensive marketing strategy to educate potential job seekers and area employers about available services and resources. This strategy includes the development of news releases, client success stories, general news articles on members and program services, brochures, group presentation, maintenance of the NWPIC website and other means designed to increase the visibility of the local workforce development system.</p>
Operations Committee	The Operations Committee is responsible for providing WIB staff with oversight with the day to day activities of the NWPIC. The Operations Committee deals with such activities as developing local po9lICY and procedure, establishing operating guidelines for the WIB staff, participating in the development of the Local Annual Plan, establishing the criteria to be used in request for proposals for the selection of vendors and program operators and developing the annual budget.
Personnel Committee	The purpose of the Personnel Committee is to deal with personnel issues concerning NWPIC staff. The Personnel Committee includes only the four elected officers of the WIB.

Youth Council	The Youth Council operates separately from the WIB and is responsible for developing the youth portions of the Local Annual plan, for recommending eligible providers of youth activities to the WIB, for coordinating youth activities authorized under WIA within the WSA, for conducting oversight with respect to the eligible providers of youth activities and for other areas as determined to be appropriate to youth programming by the WIB.