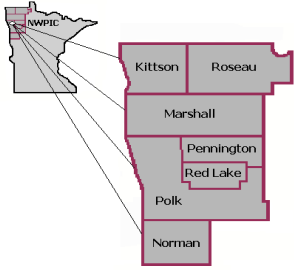


NORTHWEST PRIVATE INDUSTRY COUNCIL, INC. WORKFORCE DEVELOPMENT BOARD



9:00 a.m. - Thursday, August 4, 2016

**Room 735 – Thief River Falls WorkForce Center at
Northland College in Thief River Falls, MN**

Serving the Counties of: Kittson, Marshall, Norman, Pennington, Polk, Red Lake & Roseau

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|--|---|--|
| <ul style="list-style-type: none"> o Leo Olson, Chair o Robert Evans, Vice Chair o Mike Moore, Secretary o Sue Johnson, Treasurer o Ardell Larson o Sally Erickson o Tim Hagl | <ul style="list-style-type: none"> o Edie Ramstad o Randy Rakosnik o Kristy McFarlane o Christine Anderson o Catherine Johnson o Dave Rock o Amber Hawkins | <ul style="list-style-type: none"> o Kirsten Fuglseth o Bonny Stechmann o Randa Lundmark o Erik Shulind o Carey Castle o Mary Jo Larson (ex-Officio) |
|--|---|--|

AGENDA

		<u>Action</u>	<u>Handout</u>
9:00 a.m.	I. Introduction of Members and Guests	Inform/None	
9:05 a.m.	II. Additions/Deletions to the Agenda		
9:05 a.m.	III. Minutes		
	i. Review Minutes of Previous Board Meeting	Motion	❖
	ii. Executive Committee Minutes: June 9, 2016	Motion	❖
9:10 a.m.	IV. Board Membership Update & PY16 Meeting Calendar		
	i. Board Roster – Terms up for renewal; open positions	Motion	❖
	ii. Proposed Meeting Schedule	Motion	❖
9:15 a.m.	V. Update Local Memorandum of Understanding with LEO		
	Agreement is updated every two years	Motion	❖
9:20 a.m.	VI. Financial Reports		
	i. Funds Available & PY16 Grant Allocations	Motion	❖
	ii. Audit Committee Report and Recommendation	Motion	❖
	iii. PY16 Annual Budget	Motion	❖
	<i>** Board Member Conflict Forms (Still Need from Dave, Amber & Erik)</i>		
9:45 a.m.	VII. Adult, Dislocated Worker and Youth Program Update		
	i. State Monitoring Reports	Inform	❖
	ii. Program Narrative Report	Motion	❖
	iii. Introduce Jennifer Booth – ICCC Employment & Training Director: Present Sample Worksite Packets for OJTs and Work Experience	Inform	

- 10:10 a.m. **VIII. Incumbent Worker Policy**
- i. Background and Purpose Inform
 - ii. Review Proposed Policy Motion ❖
- 10:25 a.m. **IX. Director's Report (Miscellaneous Issues)** Inform
- i. Upcoming Staff Events:
 - Summer MWCA Meeting – Duluth: August 9-11
 - Civil Rights and Equal Opportunity Monitoring Visit: August 24-25
 - DOL Institutional Research Site Visit: August 29-30
 - Regional Staff Training in Fergus Falls w/ICCC & RMCEP: October 13-14
 - ii. Upcoming Board/Employer Events:
 - September Annual Meeting: September 15, 2016 – 9am
 - Fall Career Expos for HS Students: Bemidji - October 26/ Grand Forks - November 2
 - iii. Preliminary Discussions Non-Profit Center/Catherine Johnson
 - iv. Board Portal Software – Preliminary Research/Input/Next Steps?
 - v. New Travel Options Available for MWCA Meetings: Boutique Air
- 10:35 a.m. **X. Board Roundtable – Discussion of Local Issues** Inform
- 11:00 a.m. **XI. Adjourn** Motion

Reminder that all meeting materials are posted in an online dropbox at:
www.tinyurl.com/nwpic-wib

**Next Meeting is at 9:00am on Thursday, September 15, 2016 at the Northland Airport Campus
 Highway 2 West Manufactures Association Meeting to follow at 11:30 am**